

QUERNMORE PARISH COUNCIL

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To : All Parish Councillors

2nd May 2021

RBA/QPC/118

Dear Councillor,

The Annual Parish Meeting of Quernmore Parish Council will be held on Monday 10th May 2021 at 7.30 via ZOOM. The Agenda is set out below

Yours Sincerely

Clerk to the Council

AGENDA

21/114 APOLOGIES FOR ABSENCE (if any)

21/115 ELECTION OF OFFICERS

The following vacancies are to be filled :-

- a) Chair - (presently Cllr G Kelsall)
- b) Vice-Chair - (presently Cllr J Townley)
- c) Representatives to LAPTC - the Chair and Vice-Chair
- d) Responsible Financial Officer - (presently the Clerk.)

21/116 OPEN SESSION

21/117 MINUTES

The Minutes of the previous Parish Council meeting will be submitted for confirmation as a correct record

21/118 MATTERS ARISING

21/119 POLICE AND COMMUNITY TOGETHER

21/120 AUDIT 2021

The Audit this year is being conducted by **PKF Littlejohn** and we are able to certify ourselves exempt from their review and only need to complete the paperwork and publish it on our website before 2nd July 2021.

21/121 RISK ASSESSMENT

As part of the Annual Audit we must consider and minute that all risks to the Council have been reviewed and adequately insured against

21/122 ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement needs to be completed and approved by the Council

21/123 ACCOUNTING STATEMENT

The Annual Accounts will be presented by the Clerk.

The Accounting Statements require to be approved by the Council and the Audit Forms signed.

Mr Bonnett has acted as Internal Auditor

21/124 GRANTS

Grant applications have been received from the following organisations and will be considered :- St Peter's Church, Quernmore Methodist Church and Quernmore Recreation Club

21/125 FINANCIAL MATTERS

The precept (£ 3,200) has been received and banked.

The Balance remaining is £ 4,138.34

Authority is requested for the payment of :-

Tax on Clerks Salary	£	200.00
Clerk's Salary (£ 1,000 less Tax paid)	£	800.00
Clerk's Office Allowance	£	275.00
Clerk's Expenses	£	20.00
LALC Subscriptions	£	103.32
Quernmore Methodist Church – Use of room for meetings	£	
Grants		

21/126 PLANNING MATTERS – The following are reported

20/01240/CU Crook O'Lune Caravan Park - Change of woodland to site 19 extra caravans
Pending

20/01272/FUL Udale – Dormers to front and rear Granted

20/01261/FUL Swiss Cottage – Demolition of extension and replacement with two single
storey extensions etc Granted

20/00901/FUL Hudsons Farm – Retrospective for retention of hard standing	Granted
20/00844/OUT Redfields – Outline application for Agricultural workers dwelling and associated access road	Pending
20/01375/FUL Gibsons Farm – Demolition of building and erection of new cattle shed	Granted
20/01330/FUL Little Wood - Replacement of caravan with dwelling	Pending
21/00012/FUL Bowland House – Replacement of windows and doors	Refused
21/00255/EIR Moorside Farm – Solar panels	Closed
21/00417/FUL 2 Lythe Brow Barn – Erection of fence to boundary	Pending

21/127 DISTRICT COUNCILLORS REPORTS

21/128 DOCUMENTS & CORRESPONDENCE RECEIVED

21/129 ITEMS INTRODUCED BY MEMBERS (if any)

21/130 DATE OF NEXT MEETING

If the usual pattern is followed the next meeting will be held on Monday the 11th October 2021 at 7.30 pm.