

QUERNMORE PARISH COUNCIL

R.B. Alexander
Clerk to the Council
email brucealexander51@gmail.com
Tel. 01524 32789

Heather Barn
Rigg Lane
QUERNMORE
Lancaster LA2 9EH

To : All Parish Councillors

29th April 2022

RBA/QPC/122

Dear Councillor,

The Annual Parish Meeting of Quernmore Parish Council will be held on Monday 9th May 2022 at 7.30 at the Quernmore Recreation Club. The Agenda is set out below

Yours Sincerely

Clerk to the Council

AGENDA

22/114 APOLOGIES FOR ABSENCE (if any)

22/115 ELECTION OF OFFICERS

The following vacancies are to be filled :-

- a) Chair - (presently Cllr G Kelsall)
- b) Vice-Chair - (presently Cllr J Townley)
- c) Representatives to LAPTC - the Chair and Vice-Chair
- d) Responsible Financial Officer - (presently the Clerk.)

2*2/116 OPEN SESSION

22/117 MINUTES

The Minutes of the previous Parish Council meeting will be submitted for confirmation as a correct record

22/118 MATTERS ARISING

22/119 POLICE AND COMMUNITY TOGETHER

22/120 AUDIT 2022

The Audit this year is being conducted by **PKF Littlejohn** and we are able to certify ourselves exempt from their review and only need to complete the paperwork and publish it on our website before 1st July 2022.

22/121 RISK ASSESSMENT

As part of the Annual Audit we must consider and minute that all risks to the Council have been reviewed and adequately insured against

22/122 ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement needs to be completed and approved by the Council

22/123 ACCOUNTING STATEMENT

The Annual Accounts will be presented by the Clerk.

The Accounting Statements require to be approved by the Council and the Audit Forms signed.

Mr Bonnett has acted as Internal Auditor

22/124 GRANTS

Grant applications have been received from the following organisations and will be considered :- St Peter's Church, Quernmore Recreation Club and a contribution towards the Queen's Platinum Jubilee Celebration within the Village.

22/125 FINANCIAL MATTERS

The precept (£ 3,200) has been received and banked.

The Balance remaining is £ 4,138.34

Authority is requested for the payment of :-

Tax on Clerks Salary	£	200.00
Clerk's Salary (£ 1,000 less Tax paid)	£	800.00
Clerk's Office Allowance	£	275.00
Clerk's Expenses	£	20.00
LALC Subscriptions	£	105.50
Quernmore Recreation Club – Use of room for meetings	£	
Grants		

22/126 PLANNING MATTERS – The following are reported

20/01372/FUL Highwood – Change of use to Children's Care Home	Permitted
21/00549/FUL Quernmore House – Change of two dwellings and office to a single dwelling	
etc	Refused
21/01008/ FUL Land north of Quernmore Road – Development of 151 dwellings and associated infrastructure.	Pending

21/01247/FUL	University Solar Farm. Land east of Hazelrigg Lane, Scotforth	Permitted
21/01405/FUL	Caton Road – Water Pumping station	Permitted
21/01521/FUL	Stanley Farm – Conversion of barn to 3 residential dwellings	Withdrawn
22/00007/EIR	Lancaster Business Park – Development of B2, B8 and Eii uses ES not required	
21/01213/FUL	Brookside – side and rear extension and garage etc	Refused
22/00250/FUL	Littlewood – Removal of Caravan and erection of two storey dwelling Pending	
22/00341/FUL	Scarthwaite Caravan site – Additional 19 static Caravans	Pending
22/00185/FUL	Lancaster Business Park – 10 units general industrial/storage/distribution Pending	
22/00186/FUL	Lancaster Business Park – Coffee Shop	Pending
22/00327/PLDC	16 Daisy Bank – Construction of hip gable and dormer to side	Permitted
22/00272/VCN	Highwood – Variation to car park surfacing and occupancy	Pending

22/127 DISTRICT COUNCILLORS REPORTS

22/128 DOCUMENTS & CORRESPONDENCE RECEIVED

A letter of resignation has been received from the Clerk.

22/129 ITEMS INTRODUCED BY MEMBERS (if any)

22/130 DATE OF NEXT MEETING

If the usual pattern is followed the next meeting will be held on Monday the 10th October 2022 at 7.30 pm.