
QUERNMORE PARISH COUNCIL

G. Catterson
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The Barn
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QUERNMORE
Lancaster, LA2 9EF

To: All Parish Councillors

27th September 2023

GC/QPC/23.10

Dear Councillor,

A meeting of Quernmore Parish Council will be held on Monday 9th October 2023 at 7.30 at Quernmore Recreation Club. The agenda is set out below.

Yours Sincerely



G. Catterson, Clerk to the Council

AGENDA

23/133 APOLOGIES FOR ABSENCE (if any)

23/134 OPEN SESSION

23/135 MINUTES

The Minutes of the previous Parish Council meeting will be submitted for confirmation as a correct record.

23/136 MATTERS ARISING

23/137 POLICE AND COMMUNITY

23/138 AUDIT 2022

PKF Littlejohn have accepted our Certify of Exemption, and the Audit is deemed to be complete - see Appendix 1.

23/139 FINANCIAL MATTERS

The Balance remaining is £ 2236.80

Councillors are asked to retrospectively approve the payment below for the Council's annual insurance, the premium for which was due by the 1st October 2023

| | |
|--|----------|
| Zurich Insurance Policy (QPC's Annual Insurance Policy) | £ 214.00 |
| G Catterson – reimbursement for the cost of the Coronation plaque. | £ 59.98 |

23/140 PLANNING MATTERS – see Appendix 2

23/141 DISTRICT COUNCILLORS' REPORTS

23/142 DOCUMENTS & CORRESPONDENCE RECEIVED – see Appendix 3

23/143 ITEMS INTRODUCED BY MEMBERS (if any)

23/144 DATE OF NEXT MEETING

If the usual pattern is followed the next meeting will be held on Monday, 4th December 2023 at 7.30 pm at Quernmore Recreation Club.

Data logged – notification of exempt status



SBA <SBA@pkf-l.com>

To 'quernmoreparishcouncil@gmail.com'



14/06/2023

Dear Mr Catterson,

LA0172: Receipt of documents – notification of exempt status, 2023

This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2023 submitted to us for Quernmore Parish Council. By notifying us that Quernmore Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.

If you did not submit your notification of exemption by the specified submission deadline and were sent chasing letter(s), you will receive an invoice for those chaser charges calculated in accordance with the fee scales set by Smaller Authorities' Audit Appointments Limited which are available to view [here](#).

Unless we receive any correspondence from local electors during the period for the exercise for public rights that requires us to contact you, you will not hear from us again this year, except to chase any outstanding fees.

Kind regards,

SBA Team

For and on behalf of PKF Littlejohn LLP

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sba@pkf-l.com

For and on behalf of

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PKF Littlejohn LLP, Chartered Accountants

APPENDIX 2 - 23/140 PLANNING MATTERS

The following are reported (as at 27.09.23):

| | | |
|--------------|---|-----------------------|
| 23/01271/FUL | Ty Nant, Wyresdale Road, Quernmore Listed building application for the installation of solar panels to south roof slope | Application Refused |
| 23/00063/FUL | Sofidel UK Caton Road Quernmore - Demolition of part of existing warehouse building (B2) and detached outbuilding, refurbishment and recladding of remaining warehouse, installation of solar panels to the roof, erection of 2 storey rear office extension, associated access, parking, service yard, refuse storage, landscaping and drainage infrastructure | Application Permitted |
| 23/00052/DIS | Titterington Cottage Bay Horse Road Quernmore - Discharge of condition 2 on approved application 22/01110/FUL | Application Permitted |
| 23/00379/FUL | Friars Moss Friars Moss Road Quernmore - Erection of an agricultural storage building | Application Permitted |
| 23/00370/FUL | Wyresdale Lune Valley Estate Lancaster - Erection of a detached outbuilding to the rear | Application Permitted |
| 23/00324/FUL | Land Adjacent To Grab Lane Lancaster - Demolition of Oatlands Farmhouse and associated outbuildings and erection of 232 dwellings with associated open space, landscaping, car parking, access and supporting infrastructure | Awaiting decision |
| 23/00068/DIS | Moorside Farm Grimeshaw Lane Quernmore - Discharge of conditions 3,4 and 5 on approved application 19/00771/FUL | Split decision |
| 23/0090/TPO | Grounds Of Highwood Quernmore Road Quernmore Lancashire - Complete works as detailed in James England Tree Survey Report dated September 2022. | Application Permitted |
| 23/00632/FUL | Udale Wyresdale Road Quernmore - Demolition of existing garage and outbuildings and erection of a single storey side/rear extension incorporating garage/utility/store/hobby garden room | Application Permitted |
| 23/00627/FUL | Lune Aqueduct Car Park Caton Road Lancaster - Reconfiguration of existing car park, installation of 12 electric vehicle charging stations, construction of an area of hardstanding for associated infrastructure including substation and cabinets, construction of internal access road, new parking area and relocation of existing container, and erection of boundary fencing, gates, and lighting columns | Awaiting decision |
| 23/00584/LB | Dam Head Farm Procter Moss Road Ellel - Listed building application for the demolition of existing outbuildings to the rear, removal and relaying of stone flag floor, re roofing of the barn, rebuilding of the shippon, erection of a double garage and high stone wall, installation of new window/door openings, rooflights, concrete yard, planting and new gate access to field | Awaiting decision |

| | | |
|--------------|--|-----------------------|
| 23/00583/FUL | Dam Head Farm Procter Moss Road Ellel - Partially retrospective application for the conversion of existing barn and shippon to a dwelling (C3) and holiday cottage including reroofing of the barn, rebuilding of the shippon and erection of a double garage to the rear | Awaiting decision |
| 23/00765/FUL | Blackwood End Bay Horse Road Ellel - Demolition of existing slurry tank and erection of an agricultural storage building | Application Permitted |
| 23/00746/LB | Quernmore Old School Bay Horse Road Quernmore - Listed building application installation of a package treatment plant, vent to the front elevation, insertion of pod to form bathroom/ kitchenette and associated landscaping | Awaiting decision |
| 23/00746/FUL | Quernmore Old School Bay Horse Road Quernmore - Change of use of former school (f1) to a holiday let (sui), installation of a package treatment plant, vent to the side elevation and associated landscaping | Awaiting decision |
| 23/00748/FUL | Stanley Farm Quernmore Road Quernmore - Change of use and conversion of agricultural building to 2 residential dwellings, including vehicular access works, parking provision, landscaping and boundary treatment, refuse storage, and package treatment plant | Awaiting decision |
| 23/00721/NMA | Brookside Wyresdale Road Quernmore - Non-material amendment to planning permission 23/00217/FUL to re-tile existing roof using Marley modern interlocking roof tile | Application Withdrawn |
| 23/00904/FUL | Quernmore House Littledale Road Quernmore - Change of use of two dwellings (C3) and office (use class E) into one dwelling (C3) including demolition of conservatory and porch, erection of a two storey side extension, construction of a raised roof, installation of rooflights to the front and rear, conversion of detached building to create two storey ancillary accommodation, erection of detached garage, alterations to land levels, installation of sewage treatment plant, ground source heating system, creation of associated access and parking area | Awaiting decision |
| 23/00531/FUL | Holiday Inn Caton Road Lancaster - Installation of 5 electric vehicle chargers and 2 streetlights, erection of a substation and associated works | Application Permitted |
| 22/00341/FUL | Crook O Lune Holiday Park Lancaster Road Quernmore - Change of use of land for the siting of 19 static holiday caravans together with associated parking, access roads, drainage and landscaping and the retention of earthworks | Application Refused |
| 23/01101/FUL | The New Bungalow Quernmore Road Quernmore - Installation of an air source heat pump to the rear | Awaiting decision |

APPENDIX 3 - 23/130 DOCUMENTS & CORRESPONDENCE RECEIVED

The following correspondence has been received since the last meeting up to 3 May 2023: -

1. Rural Services Network:

- 1.1. The Rural Bulletin – weekly
- 1.2. Rural Funding Digest – May to September 2023 Editions

2. Lancashire County Council:

- 2.1. Changes to Bus Services May to September 2023
- 2.2. Lancashire Trading Standards - Consumer Alerts – May to September 2023

3. Lancaster City Council

- 3.1. Planning Policy, Local Plan and Consultations Latest News
- 3.2. 2023 Parliamentary Boundary Review - QPC falls in the Morecambe and Lunesdale County Constituency. *I have a map if anyone is interested.*
- 3.3. Treescapes (forwarded)
- 3.4. Re: Our Local Area Energy Plan (LAEP) will identify the most cost-effective pathway for our district to reach net zero and help us deliver local benefits.
- 3.5. Sustainable Settlement Review
- 3.6. Lancaster City Council Homelessness and Rough Sleeping Strategy

4. Community Connectors

- 4.1. Join the conversation on Travel and Climate Change Budget and Performance Panel
- 4.2. Funding Opportunity (*Closing Loops project to transform waste into a valuable resource and stimulate a thriving, regenerative local economy in North Lancashire*)
- 4.3. Free Youth Community Days: Salt Ayre Leisure Centre
- 4.4. Cost of Living Funding (*Applicants MUST be able to demonstrate both increased costs and increased demand*)
- 4.5. Invite to the Opening of a Passivhaus Affordable Development (forwarded)

5. LALC

- 5.1. Town & Parish Councils & D-Day 80 - 6th June 2024 (forwarded)

6. County Cllr Matthew Maxwell-Scott

- 6.1. Reply from Lancashire County Council re Ms Ruth Wright about accessible footways on Lancaster Road and Low Road, Lancaster

7. Other correspondence

- 7.1. Krystal Hosting - We are upgrading your version of cPanel.
- 7.2. Morecambe Bay - Free bike try-outs and Bike Doctor sessions - Lancaster & Morecambe
- 7.3. Lancashire Fire and Rescue Service's - newsletter for key stakeholders and partners.
- 7.4. Lancashire County Council - Walking and cycling survey.