

MINUTES OF THE ANNUAL MEETING OF QUERNMORE PARISH COUNCIL HELD ON
THE 10th May 2021

PRESENT: Councillors JG Kelsall (Chair), D Whitaker, J Townley, A Johnson, Mrs J Alexander, B Carter and JE Pye.

21/114 APOLOGIES FOR ABSENCE:

Councillor JT Fox, District Councillors Mrs J Pritchard and Mrs J Jackson and County Councillor Mrs S Charles sent their apologies.

21/115 ELECTION OF OFFICERS

The following were elected to hold office

- a) Chair - Cllr JG Kelsall
- b) Vice-Chair - Cllr J Townley
- c) Representatives to LAPTC - the Chair and Vice-Chair
- d) Responsible Financial Officer - the Clerk.
- e) DPO – the Clerk

21/116 OPEN SESSION

No members of the public attended.

21/117 MINUTES

The minutes of the previous meeting held on 25th January 2021 were confirmed and signed as a correct record.

21/118 MATTERS ARISING

21/119 POLICE & COMMUNITY TOGETHER

No report

21/120 AUDIT 2021

The Audit this year is being conducted by **PKF Littlejohn**.

The Parish Council resolved to certify themselves exempt from their review and will complete the paperwork and publish it on the Parish Council website before 2nd July 2021.

21/121 RISK ASSESSMENT

It was agreed that as part of the Annual Audit we minute that all risks to the Council have been considered and adequately insured against.

21/122 ANNUAL GOVERNANCE STATEMENT

The Annual Internal Audit report was received and noted.

The Annual Governance Statement was completed, approved by the Council and duly signed.

21/123 ACCOUNTING STATEMENT

The Annual Accounts were presented by the Clerk, Approved and signed by the Chairman of the meeting.

The Audit forms were completed. The Accounting Statement was approved by the Parish Council and signed.

Full details will be published on the Parish Council website as required by the Audit Regulations.

Mr M Bonnett agreed to continue to act as Internal Auditor and has completed the report on the Audit documents.

21/124 GRANTS

Letters requesting a grant for ongoing financial help have been received from St Peter's Church, and the Recreation Club.

It was resolved that a grant of £ 500 be given to the Recreation Club towards their ongoing maintenance

It was further resolved that a grant of £500 be given to St Peter's Church towards their refurbishment project.

It was proposed that the possibility for Grants from the Parish Council to other local organisations be more widely circulated in the coming year.

21/125 FINANCIAL MATTERS

The precept (£3,200) has been received and banked.

The Balance remaining is £ 4,138.34

Authority is requested for the payment of :-

Tax on Clerk's salary	£ 200.00
Clerk's Salary (£ 1,000 less £ 80 Tax paid previously)	£ 800.00
Clerk's Office Allowance	£ 275
Clerk's Expenses	£ 20.00
LALC subscriptions	£ 103.32
St Peter's Church – Grant	£ 500
Quernmore Recreation Club – Grant	£ 500

21/126 PLANNING MATTERS - The following were reported :-

20/01240/CU Crook O'Lune Caravan Park - Change of woodland to site 19 extra caravans
Pending

20/01272/FUL Udale – Dormers to front and rear Granted

20/01261/FUL Swiss Cottage – Demolition of extension and replacement with two single storey extensions etc Granted

20/00901/FUL Hudsons Farm – Retrospective for retention of hard standing Granted

20/00844/OUT Redfields – Outline application for Agricultural workers dwelling and associated access road	Pending
20/01375/FUL Gibsons Farm – Demolition of building and erection of new cattle shed	Granted
20/01330/FUL Little Wood - Replacement of caravan with dwelling	Pending
21/00012/FUL Bowland House – Replacement of windows and doors	Refused
21/00255/EIR Moorside Farm – Solar panels	Closed
21/00417/FUL 2 Lythe Brow Barn – Erection of fence to boundary	Pending

21/127 DISTRICT COUNCILLOR’S REPORTS

No reports

21/128 DOCUMENTS & CORRESPONDENCE RECEIVED –

The Parish Council has been sent details of the Caton-with-Littledale Neighbourhood Plan Regulation 14 Consultation. There were no comments to forward.

21/129 ITEMS INTRODUCED BY MEMBERS (if any)

None

21/130 DATE OF NEXT MEETING

If the usual pattern is followed the next meeting will be held on Monday the 11th October 2021 at 7.30 pm